SCHOOL OF BUSINESS - PROVIDENCE COLLEGE
FALL 2018 COURSE EXCEPTION REQUEST

PCSB WILL ONLY ACCEPT EXCEPTION REQUESTS FOR CLOSED SECTIONS OF COURSES. STUDENTS MUST BE OF JUNIOR OR SENIOR STATUS AND MUST WAITLIST THEMSELVES ON THE PC AUTOMATED CYBERFRIAR WAITLIST. ALL STUDENTS WITH HOLDS PREVENTING REGISTRATION SHOULD SUBMIT AN EXCEPTION REQUEST FORM.

RETURN COMPLETED FORM TO PCSB UNDERGRADUATE OFFICE IN RYAN CENTER 135. NO EXCEPTION REQUESTS WILL BE ACCEPTED AFTER WEDNESDAY, APRIL 25TH. SUBMISSION OF FORM DOES NOT GUARANTEE ENROLLMENT IN COURSE. STUDENTS SHOULD REGISTER FOR A COMPLETE SCHEDULE IN THE EVENT THEIR REQUEST IS DENIED.

Name:_____ Class Year:_____ Major:_____ Minor:_____

Banner ID No. _____ email_____@friars.providence.edu

Phone No. _____

□ Any section of _____ / _____
       Department (ACC/FIN/MGT/MKT) /   Course #/Course Title

□ I only want the course if I can be put in the following section:

1st Choice _____   _____ / _____/ _____
       CRN #   Department / Course #/Course Title   / Course Section

2nd Choice _____   _____ / _____/ _____ (Same course, different section)

3rd Choice _____   _____ / _____/ _____ (Same course, different section)

4th Choice _____   _____ / _____/ _____ (Same course, different section)

IF THIS REQUEST IS APPROVED, IS THERE A COURSE THAT SHOULD BE DROPPED?   □ No   □ YES

IF APPLICABLE, PLEASE NOTE THE CRN # OF THE COURSE THAT YOU WANT US TO DROP FOR YOU SHOULD YOUR REQUEST BE APPROVED.

DROP: _____   _____
       CRN #   Department/ Course #/ Course Title

Reason you need to enroll in this course (EXAMPLES: COURSE NEEDED FOR GRADUATION THIS SEMESTER/YEAR, PRE-REQUISITE ISSUES THAT WOULD DELAY GRADUATION, UNAVOIDABLE CONFLICTS WITH CLASS TIMES)

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