



**Providence College MBA Program
Prerequisite/Foundation Course Waiver Form**

All students must fulfill nine pre-requisite/foundation courses to complete the MBA Program. Students admitted into the Providence College MBA Program who have taken pre-requisite courses elsewhere, may request to have these credits reviewed for course equivalency. Students should submit this form along with the following:

1. A syllabus for each course
 2. Official College/University Transcript(s)
- A minimum grade of C is required for each course to receive credit with the PC MBA Program.
 - I have taken the following course(s) and would like to have the course(s) waived by the PC MBA Program. Attached is the syllabus.
 - I have not taken the course(s) yet, but would like to take the course(s) at another institution. Please review for pre-approval. If approved, I understand I must have my final transcript(s) mailed to the Providence College MBA Office.

Please allow two to three weeks for your request to be reviewed.

Course (at other Institution)	Institution Transferring From	Number of credit hours	When taken/ grade received	PC equivalent course	Prerequisite (for office use only)

Name: _____

Phone #: _____ Email: _____

Student Signature: _____ Date: _____

Office Use Only:

Pre-Approval Signature: _____ Date: _____

Post Class Approval Signature: _____ Date: _____

Date Sent to Dean's Office: _____ From Dean's Office to ES: _____